**Turn on SpeedVac**

1. Turn **ON** the Refrigerator and allow it to cool down for 30 minutes before operating SpeedVac
2. Load samples into the centrifuge tray symmetrically
   1. To ensure samples do not “bounce” out of the tray during operation, secure them using strips of stiff plastic.
3. Set drying rate of centrifuge (“low”,”medium”,”high”) then switch **ON** centrifuge.
4. **LISTEN** foran audible click from the centrifuge indicating it has reached the proper speed.
5. Turn **ON** the vacuum pump and **CLOSE** the vacuum line to apply the vacuum to the centrifuge.

**Turn off SpeedVac**

1. Turn **OFF** the vacuum pump and **OPEN** the vacuum line to remove the vacuum from the centrifuge.
2. Switch **OFF** centrifuge.
3. **WAIT** for centrifuge lid to release and tray to stop before removing samples.
4. Turn **OFF** the refrigerator.